Compelling by virtue of its aesthetic simplicity, this space has freely configurable seating and is ideal for staging conferences, seminars, exhibitions and presentations as well as banquets. A separate anteroom serves as a conference office. The Forum benefits from state-of-the-art multimedia equipment operated by in-house event technicians to meet the requirements of demanding events. The Forum is ideal as a space for finger buffets and banquets when conferences are held in the Auditorium.

**Space sizes and doorways**

<table>
<thead>
<tr>
<th>Space</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forum</td>
<td>310 m²</td>
</tr>
<tr>
<td>Conference office</td>
<td>24 m²</td>
</tr>
<tr>
<td>Control booth</td>
<td>16 m²</td>
</tr>
<tr>
<td>Min. door sizes</td>
<td>3.50 m x 1.50 m</td>
</tr>
<tr>
<td>2 Group dressing rooms</td>
<td>2 x 27 m²</td>
</tr>
<tr>
<td>3 Performers’ dressing rooms</td>
<td>3 x 13 m²</td>
</tr>
</tbody>
</table>

**Furnishings and equipment**

- Enhanced spatial acoustics
- Modern multimedia infrastructure
- Roll-up projection screen W x H 9.00 mx 5.00 m
- Height-adjustable lectern
- 5 Motorised lighting trusses
- Movable stage and raked seating elements
- Disabled facilities
- Musical instrument pool

**Seating configuration options**

1. Seminar seating max. 132 people
2. Concert seating max. 200 people
3. Banquet seating with stage (6.00 m x 3.00 m) max. 200 people
4. Banquet seating max. 250 people
## Forum
### Infrastructure and hire prices

<table>
<thead>
<tr>
<th>Spaces</th>
<th>Unit</th>
<th>1/2 Day (Max. 4 hrs.)</th>
<th>1 Day (Max. 9 hrs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forum</td>
<td></td>
<td>1'400.00</td>
<td>2'000.00</td>
</tr>
<tr>
<td>Group dressing room</td>
<td></td>
<td>210.00</td>
<td>300.00</td>
</tr>
<tr>
<td>Performer's dressing room</td>
<td></td>
<td>140.00</td>
<td>200.00</td>
</tr>
</tbody>
</table>

**Basic costs**

- Control booth incl. 1 technician: 700.00 1'000.00

**Equipment**

- Sound system incl. lectern with microphone: Each 210.00 300.00
- Corded microphone, dynamic: Each 15.00 20.00
- Corded microphone, condenser: Each 50.00 70.00
- Wireless microphone [hand-held or neckband microphone]: Each 105.00 150.00
- Conference desktop microphone incl. control system: Each 50.00 70.00
- Infrared transmitter incl. 50 receiver headsets: Each 490.00 700.00
- Additional simultaneous interpreting receiver headsets: Each 7.00 10.00
- HD 10,600-lumen video and data projector: Each 1'050.00 1'500.00
- HD seamless switcher incl. 1 technician: Each 840.00 1'200.00
- IMX, Betacam Digi, SX, SP video player: Each 280.00 400.00
- DVCPRO 50/25, DV video player: Each 140.00 200.00
- Mac, PC video players: Each 70.00 100.00
- DVD, Blu-ray video player: Each 70.00 100.00
- CD, MiniDisc audio player: Each 50.00 70.00
- Video camera for event recordings or relays: Each 140.00 200.00
- Event recordings on USB stick, up to 4 hrs: Each 150.00 150.00
- Event recordings on USB stick, up to 9 hrs: Each 280.00 280.00
- Event recordings on DVD, up to 2 hours: Each 50.00 50.00
- Electronic overhead projector: Each 350.00 500.00
- Electronic slide projector: Each 140.00 200.00
- 30” Preview monitor [stage view]: Each 70.00 100.00
- Speaking time display: Each 35.00 50.00
- Mobile rack for audio/video relays: Each 350.00 500.00
- Motorised trusses: Each 70.00 100.00
- Dimmer rack with stage lighting control console: 36 Circuits 280.00 400.00
- Coloured LED wall lighting incl. set-up and dismantling: Set 840.00 1'200.00
- Internet or internal audio/video network connection: Connection 35.00 50.00
- Event WiFi [high-speed up to 150 Mbit/s]: 100.00 100.00
- Visitor WiFi: Free Free
- Backdrop/stage curtain max. W x H 9.00 m x 4.00 m incl. set-up and dismantling: Set 210.00 300.00
- Stage risers incl. set-up and dismantling: L x W 2.00 m x 1.00 m H 20/30/40/60/80/90/100/120 cm Each 35.00 50.00

**Additional staff**

- Event technicians: Hr. 100.00 100.00
- Facility management personnel: Hr. 70.00 70.00

**Surcharges**

- Special opening, Mondays: 300.00 300.00
- Outside of opening hours [18:00 to 07:00 hrs] up to 150 people: Hr. 100.00 100.00
- Outside of opening hours [18:00 to 07:00 hrs] from 151 people: Hr. 200.00 200.00

**Reductions**

- Hire duration from 3 consecutive days: 10% – 30%
- Set-up and dismantling days: 20%

Hire period incl. set-up and dismantling / All prices in CHF and excl. VAT / Prices subject to change / Bern, 01.2017

[www.zpk.org/events](http://www.zpk.org/events)